



The Old Mill Theatre INC.

NOTICE OF 2021 ANNUAL GENERAL MEETING

The AGM will be held at the theatre on Friday, 5th February 2021 @ 7.00 pm.

All members are cordially invited to attend.

To stand for any of the vacant positions, or to vote, you must be a financial member. If you are nominating for a board position, please be aware of the instructions on page 2 and 3 and the Old Mill Theatre (Inc.) constitution.

Memberships for 2021 can be paid on the night.

AGENDA

1. Meeting opens
2. Present
3. Apologies
4. Minutes of 2020 AGM
5. Business arising
6. Treasurer's Report
7. Chairman's Report
8. Election of Board –
 - a. Chairman
 - b. Treasurer
 - c. Secretary
 - d. 4 x Ordinary Board Members
9. Any other relevant business Close of meeting Refreshments will be served after the meeting.

Thank you
The Board of the Old Mill Theatre

Memberships (2021)

In 2020, the impact from the COVID-19 virus on community theatre, like many things in our lives, was significant. For most of 2020, we were unable to operate the theatre due to laws passed by the state government in close alignment with health advice. Your board feels that due to the tough conditions experienced by many of our members, in addition to a lack of performances in 2020, that it would be appropriate to extend your membership fee paid in 2020 to the end of 2021.

Nomination of Board Positions

If nominating for a board position, **you should be familiar with Division 3 (Election of board members and tenure of office) in our constitution.** The following positions are up for re-election.

- Chairman (2-year appointment)
- Treasurer (2-year appointment)
- Secretary (2-year appointment)
- 1 x Ordinary Board Member (2-year appointment)
- 3 x Ordinary Board Member (1-year appointment)

To facilitate the purpose of section 35.2 of our constitution (below) – three of our ordinary board member appointments will be for one year in 2021. In the 2022 AGM, it is expected that these board appointments would then revert to two-year appointments.

Section 35.2 states - a board member elected at an annual general meeting holds office for one or two years, as determined by the board, for the purpose of staggering board re-election to ensure that no less than three board members survive an annual general meeting.

Important:

- Nominations for board positions must be received via the requisite form (below) by the Secretary via email (enquiries@oldmilltheatre.com.au) by January 29th 2021
- Your nomination must clearly state which positions you are nominating for (Chairman, Treasurer, Secretary, a 2-Year ordinary member appointment or a 1-year ordinary member appointment).
- Section 32.3 - The nomination must include a statement by another member in support of the nomination. The secretary will provide that statement where required for members which have paid their 2020 memberships prior to 1st July 2020.
- Section 33.3 - If only one member has nominated for a position, the chairperson of the meeting must declare the Member elected to the position– nominations on the night will be limited to positions which have no nomination (officers) or insufficient nominations (ordinary members).



THE OLD MILL THEATRE (INC.) BOARD NOMINATION FORM

This document must be received by the Secretary by **January 29th 2021** via email at enquiries@oldmilltheatre.com.au

PERSONAL DETAILS

Name	
Address	
Email	
Phone (Home or Mobile)	

POSITIONS NOMINATING

Position Nominating	Tick (one or more)
Chairman (2-year appointment)	
Treasurer (2-year appointment)	
Secretary (2-year appointment)	
Ordinary Member (2-year appointment)	
Ordinary Member (1-year appointment)	

Section 32.4 of the constitution states - A member may nominate for one specified position of office holder of the Association or to be an ordinary board member. A member that unsuccessfully nominates for an office holder will automatically be considered for a role as an ordinary board member unless they object.

NOMINATION STATEMENT

I am a financial member of the Old Mill Theatre (Inc.) and wish to nominate for a board position.

Nominee Signature	
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STATEMENT OF SUPPORT BY ASSOCIATION MEMBER

Name	
Signature	

Section 32.3 of the constitution requires a statement of support of the nomination from another member. For all 2020 Members of the Old Mill Theatre (Inc.), this will be provided automatically by the Secretary.