



Dear Member

This is to advise you of the upcoming Annual General Meeting of the members of the Old Mill Theatre Inc. The details of this meeting are as follows:

**DATE:** Friday, 11 February, 2022  
**Time:** 6pm  
**Place:** The Old Mill Theatre  
Corner Mends Street and Mill Point Road  
South Perth, WA 6151

**The following documents have been uploaded to our website and you can download them directly.**

- a) The Agenda for this meeting
- b) The Minutes of the 2021 Annual General Meeting
- c) The Old Mill Theatre Constitution revised and approved in 2019.

**At the meeting, members will have the opportunity to:**

- a) Find out about The Old Mill Theatres' operations and finances
- b) Ask questions about the operations and finances of The Old Mill Theatre
- c) Speak about any items on the agenda
- d) Vote on any resolutions proposed.

**At the meeting, members will be asked to vote to:**

- a) Accept the minutes of the last annual general meeting
- b) Accept the annual financial statements
- c) Election a Vice Chairperson and 4 ordinary members each for a 2 year term.

**Membership:**

- a) To vote at the AGM, you will need to be a current member (2022). As of 2021 all memberships are now based on the calendar year. 2022 Membership forms will be available to complete at the AGM. To enquire on the status of your membership please email: [theatreinfosjm@gmail.com](mailto:theatreinfosjm@gmail.com)
- b) You can apply/renew your membership at [www.trybooking.com/BHVJC](http://www.trybooking.com/BHVJC)

**Postal Address - PO Box 1390, South Perth WA 6951**  
**Theatre Address – Cnr Mends Street & Mill Point Road, South Perth WA 6151**



The Old Mill Theatre Inc.

### **NOTICE OF 2022 ANNUAL GENERAL MEETING**

The AGM will be held at the theatre on Friday, 11<sup>th</sup> February, 2022 at 6pm

All members are cordially invited to attend.

To stand for any of the vacant positions or to vote, you must be a financial member. If you are nominating for a board position, please be aware of the instructions on page 3 of this document and, also the Old Mill Theatre (Inc) Constitution.

Memberships for 2022 can be paid on the night or via Trybooking [www.trybooking.com/BHVJC](http://www.trybooking.com/BHVJC)

### **AGENDA**

1. Meeting opens
2. Present
3. Apologies
4. Minutes of the 2021 AGM
5. Business Arising
6. Treasurer's Report
7. Chairman's Report
8. Election of Board
  - a) Vice Chairman
  - b) 4 x Ordinary Board members for a 2-year term
9. Any other relevant business.

At the close of the meeting refreshments will be served.

Thank you

The Board of the Old Mill Theatre



### **Nomination of Board Positions**

If nominating for a board position, **you should be familiar with Part 5 – BOARD - Division 3 - Election of Board members and tenure of office in our constitution.**

1. Vice Chairman (2 year appointment)
2. 4 Ordinary Board members (2 year appointment)

### **IMPORTANT**

1. Nominations for board positions must be received by the Secretary via email ([enquiries@oldmilltheatre.com.au](mailto:enquiries@oldmilltheatre.com.au)) or post to (PO Box 1390, South Perth 6951), by 4<sup>th</sup> February 2022.
2. Your nomination must clearly state which position you are nominating for (Vice Chairman or Ordinary Board member).
3. Section 27.2, 27.3 & 27.4 – Board Members
4. Section 32.3 - The nomination must include a statement by another member in support of the nomination.
5. Section 33.3 - If only one member has nominated for a position, the chairperson of the meeting must declare the member elected to the position.